

## Scholarship Program Information Sheet

### What is Link Wentworth's Scholarship Program?

Link Wentworth's Scholarship Program gives residents the chance to get some help towards the cost of education, sports activities or interests that help them achieve their full potential.

The Scholarship Program aims to help Link Wentworth residents with the costs associated with studying at school, TAFE or university, and other courses and activities such as sports, music or the arts.

### How much is the scholarship?

The maximum amount you can apply for depends on what the scholarship will be used for:

- Short courses up to \$1000
- School or TAFE up to \$1500
- University up to \$2000

### What can scholarships be used for?

Scholarship funding can be used to pay for lots of different things such as:

- Course fees, for example TAFE or university
- Textbooks, workbooks, study guides
- Computer equipment
- Uniforms
- Sports kit/ equipment
- Special equipment
- Excursions
- Specialist skills development e.g. writing courses or football academies
- Outside-of-school activities such as sports or playing an instrument
- Courses in arts, crafts, sports and other areas of interest for adults
- Tutoring
- Courses in employment related skills for example, driving lessons

### What costs are not covered?

Scholarships cannot be used to pay for:

- Courses that have already been completed
- Equipment that has already been purchased
- Courses that could be paid for by a TAFE Scholarship

### How many scholarships can be applied for?

Only one scholarship for one course or item of equipment is available for each applicant.

### Who can apply?

To apply for a scholarship, you need to be an Australian citizen or permanent resident and either:

- live in Link Wentworth’s social housing;
- live in Link Wentworth’s transitional housing;
- live in Link Wentworth’s affordable housing; or
- receive a rent subsidy from Link Wentworth so that you can rent in the private rental market. This includes people receiving Rent Choice, Start Safely or the Private Rental Subsidy.

### When do applications open?

- Applications open on 1 September 2021.
- Applications must be returned by 12 November 2021.

### How do I apply?

- To apply, you simply need to fill in the application form enclosed and post it back to us using the reply paid envelop.
- You can also go to the Link Wentworth website [www.linkwentworth.org.au](http://www.linkwentworth.org.au) and fill it in online.

### How do I fill out the application?

- You will need to fill out the application form giving as much detail as possible.
- You will also need to send in documents to support your application. This might include a course acceptance letter, copy of course fees, and quotes for any equipment costs or sporting activities.
- Supporting information is important and helps Link Wentworth to better understand how the scholarship could help you to achieve your goals.
- Link Wentworth will run information sessions in October that will guide you through the application process and give you hints and tips on how to complete your application.

### When will I hear if I have been successful?

The scholarship program timeline is:

Activity:	Date:
Scholarship opens	1 September 2021
How to fill out application form info sessions	October 2021
Deadline for entries	12 November 2021
Applications assessed	by 30 December 2021
Successful applicants notified	by beginning January 2022
Scholarship award ceremony	January/February 2022
Scholarship funds transferred	January/February 2022

### What is expected after you receive your scholarship?

Successful applicants will be invited to an awards ceremony to receive their scholarship in January/February, just before the beginning of the new school year or semester.

### Monitoring and Feedback

Successful applicants will be contacted within six months after they have received their scholarship. Link Wentworth will ask for information on how the money has been spent and to find out how the course is going or whether the equipment has been useful. We may ask, with your consent, to use some of this information and your story for our Annual Report, website or newsletter.

Where Link Wentworth has concerns regarding use of the scholarship funds, we reserve the right to request additional information to demonstrate that the funds have been spent on eligible expenses. If Link Wentworth is not satisfied that the funds have been used in accordance with the program guidelines, steps may be taken to recover the funds from the recipient. Where it has been shown that the applicant provided false or misleading information Link Wentworth reserves the right to take steps to recover the funds from the recipient.

### Complaints and Appeals

If you are unhappy with a service you have received, you can make a complaint. If you believe a decision we made was unfair or incorrect, you can make an appeal. To make a complaint or appeal you can complete a form on the Link Wentworth website [www.linkwentworth.org.au](http://www.linkwentworth.org.au) or call us on 9412 5111.

### Quality Assurance

The Scholarship Program Guidelines will be formally reviewed annually or when necessitated through a sufficient change in circumstances.